

City of Memphis



A C WHARTON, JR.
MAYOR

TENNESSEE

April 3, 2012

The Honorable Harold Collins, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

Berlin Boyd

be appointed to the Shelby County Municipal Solid Waste Planning Region
Board with a term expiring May 31, 2015.

I have attached biographical information.

Sincerely,

A C Wharton
Mayor

ACW/lat

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Solid West Planning Board
BOARD/COMMISSION

Name: Berlin F. Boyd Race Blk M ☒ F ☐

E-Mail Address: berlinboyd@bellsouth.net Fax 901.454-6162

Profession/Employer: TN Environmental Containers

Business Address: 2240 Deadrick Ave Zip 38114 Phone: 901-454-6161

Education: MBA New College Stamford

Name of Spouse: _____ Number of Children: 1

Home Address: 342 Island Drive #306 Phone: 901-331-7212

City: Memphis State: TN Zip: 38103

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes ☒ or No ☐ If yes, how long? _____

Professional Organization/Associations:

Other Organizations/Association:

Other Interests:

Signature Berlin F. Boyd Date 2/14/2012

Berlin F. Boyd
342 Island Drive # 306 Memphis, TN 38103
901-331-7212
berlinboyd@bellsouth.net

Experience

President/CEO Tennessee Environmental Containers, Memphis, TN Present

I currently provide a variety of residential and commercial construction and demolition removal dumpsters. I have built relationships with various construction companies and started a small spinoff recycling business. I have negotiated lower dump fees with public and private landfills to pass savings onto our customers.

Director of Business Development Metro/Advantage Cab, Memphis, TN January 2011- Present
www.ridememphis.com

I currently evaluate our business and maximize our potential, by using a mixture of marketing, sales, information management and customer service skills. I have currently increased our contractual accounts within both the public and private sector. I am working with local hotels to provide exclusive transportation services to the hotel guest and hotel employees.

Commercial Real Estate Agent Slovis and Associates, Memphis, TN, April 2008- Present
www.sloviscommercial.com

I currently develop, sell and locate commercial real estate for a number of clients. I have provided site selection for CPG and Yates Development, LLC for CVS Pharmacy. I was successful in securing six new retail locations in Desoto County, MS. I also provide wireless site acquisition services and lease negotiations for cell tower sites across the United States.

Commercial Wireless Site Development Officer, Unison Site Management, New York, NY,
April 2007 - August 2008

I provided negotiations and site acquisition services to acquire a recordable easement, fee simple interest, lease or comparable interest in real estate. I provided site selection for new cell tower locations and assisted in the rezoning of the properties.

- # 1 Site Development Officer in the company
- Tripled my Sales objective
- Recognized as Sales Person Of The Year (2007)

Pharmaceutical Sales Representative, Deston Therapeutics, Durham, NC, September 2006- March 2007

I promoted respiratory drugs to Primary Care Physicians and specialist including Allergist, ENT's and Pediatricians in Western TN, Northern MS, and Eastern AR.

- Designated Sales Team Leader
- Ranked # 2 Sales Person in the Company
- Implemented Sales process

Management Associate, The Berry Company, Memphis, TN, September 2004-May 2006

www.att.com

Started with the company as a temporary employee, was immediately hired as a Premise Account Executive. I sold a variety of internet and yellow page advertising for the Real Yellow Pages and Yellowpages.com by Bellsouth. After exceeding all sales objectives I was placed into the Management Associate program.

- As a Temporary Employee, I was selected roll out internet advertising in new markets.
- Ranked #1 of 20 new hires for Big Sandy Canvas (350% of Objective)
- Ranked #1 of 18 Account Executives for Memphis, Canvas (111% of Objective)
- Sales Coach
- Canvas Leader Award

Key Accomplishments/awards

2008 Multi Million Dollar Award

2007 Sales Person of the Year

2005 Canvas Leader Award

2005 Memphis Quota Busters Award

Education and Sales Training

Customer Focused Selling

Ray Boudier School of Real Estate

Colorado Technical University Online; Colorado Springs, CO

Bachelor of Science in Business Administration

Concentration Project Management

New College Stamford; London, England

M.B.A, Cum Laude, (2003)

New College Stamford; London, England

Bachelor of Arts Business Administration (2000)

Professional Associations

Memphis Area Realtors Association, 2008- 2011

Shelby County Health Education Housing and Facilities Board, 2009- Present

Land Use Control Board, 2012- Present

SOLID WASTE MUNICIPAL PLANNING REGION BOARD
5 Member Board

Roosevelt T. Allen	M/B	05-31-11	6yr. Term
Dwan L. Gilliom	M/B	06-30-12	6yr. Term
Paul Patterson	M/W	05-31-09	4yr. Term
Andy Ashford	M/W	05-31-09	4yr. Term
Karen Blanks	F/B	09-03-10	7yr. Term

City of Memphis



A C WHARTON, JR.
MAYOR

TENNESSEE

April 3, 2012

The Honorable Harold Collins, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

Philip Davis

be appointed to the Shelby County Municipal Solid Waste Planning Region
Board with a term expiring May 31, 2015.

I have attached biographical information.

Sincerely,

A handwritten signature in black ink, appearing to read "A C Wharton", is written over the printed name and title.

A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Regional Solid Waste Planning Board BOARD/COMMISSION

Name: Philip J. Davis Race: W ☐ M ☒ F ☐

E-Mail Address: philip.davis@memphistn.gov Fax: 901-576-6872

Profession/Employer: Solid Waste Operations Administrator / City of Memphis

Business Address: 125 N Main St Room 628
Memphis, TN Zip: 38103 Phone: (901) 576-6872

Education: M.S. Geological Sciences, University of Memphis; B.S. Geology, Millsaps College

Name of Spouse: Melissa Davis Number of Children: 1

Home Address: 2081 Old Oak Dr Phone: (901) 210-8160

City: Memphis State: TN Zip: 38119

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes ☒ or No ☐ If yes, how long? 5 months

Professional Organization/Associations:

Tennessee Government Management Institute; Association of State and Territorial Solid Waste Management Officials (former)

Other Organizations/Association:

Other Interests:

Registered Professional Geologist

Signature

Date 02/29/12

PHILIP JOSEPH DAVIS, III

OBJECTIVE

Administrator with technical expertise in operations, regulatory affairs, and remediation. My primary goal is to advance organizational goals utilizing my skills in customer focus, team work, and technical knowledge.

EDUCATION

1996 - 1998 University of Memphis Memphis, TN
Master of Science / Geological Sciences

- Thesis: "Contaminant Element Partitioning in a Metal-Rich Acid-Sulfate System at the Savannah River Site, Aiken, SC"

1992 - 1996 Millsaps College Jackson, MS
Bachelor of Science / Classical Geology

- Minor: Business Administration

PROFESSIONAL EXPERIENCE

2012 – present: City of Memphis / Public Works Administration
 Solid Waste Management Memphis, TN
Solid Waste Operations Administrator

- Administrator of the solid waste collection and disposal program with a staff of over 600 employees. Responsibilities include maintaining the operating and capital improvement budgets; representing Public Works Administration in labor union negotiations; administration of collections and disposal contracts, and the residential collection and curbside program; evaluation of reports and publications to assure compliance with applicable ordinances and regulations; and development of staffing requirements to maintain efficient and effective operation.

2008 – 2012: Tennessee Department of Environment and Conservation
 Division of Solid Waste Management Nashville, TN
Environmental Program Manager 2

- Deputy Director of a state regulatory agency consisting of 150 staff members in the central office and eight environmental field offices. Staff includes certified hazardous materials managers, registered professional engineers, registered professional geologists, grant writers, and administrative support positions. Reviewer of eight Environmental Field Office Manager positions. Responsible for statewide implementation of the Solid Waste Management and Hazardous Waste Management regulatory programs – including permitting, inspection, and enforcement. Other areas of responsibility include personnel dispute resolution, budget oversight, procurement approval, policy development, and legislative liaison to the Tennessee General Assembly.

2002 – 2008: Tennessee Department of Environment and Conservation
Division of Solid Waste Management Memphis, TN

Environmental Field Office Manager

- Manager of environmental field office staff (eight positions) including certified hazardous materials managers, registered professional engineers, and registered professional geologists. Responsible for regional implementation of the Solid Waste Management Program and the Hazardous Waste Management Program. Duties include review of permit applications, geologic and hydrogeologic designs, inspection reports, hydrogeologic data, and oversight of remediation of contaminated sites.

2000 – 2002: Tennessee Department of Environment and Conservation
Division of Water Pollution Control Memphis, TN

Environmental Specialist 4, 5

- Supervisor of three positions. Responsible for regulation of the Construction General Permit Program, including general permitting, inspection, and enforcement recommendations; and the Aquatic Resource Alteration Permit Program, including permitting, inspection and biological/water quality assessments.

1998 – 2000: Tennessee Department of Environment and Conservation
Division of Superfund Memphis, TN

Environmental Specialist 1, 3 / Geologist 3

- Responsible for project management of State Hazardous Waste Management Act Part 2 (Superfund) and Federal Comprehensive Environmental Response Compensation and Liability Act (CERCLA) sites. Sites included National Priorities List, State Promulgated List, Voluntary Oversight and Assistance Program, and Department of Defense-State Memorandum of Agreement sites. Duties included report review, including geologic and hydrogeologic data; and oversight of remediation contaminated sites.

CERTIFICATIONS

- Certified by Safety Unlimited, Inc. for 8-Hour Refresher Course for Hazardous Waste Operations and Emergency Operation standards. (February 2012)
- Certified by Lion Technology, Inc. for Environmental Regulations (June 2003)
- Certified by Lion Technology, Inc. for Hazardous/Toxic Waste Management (January 2003)
- Certified by University of Tennessee Center for Industrial Services for Construction Storm Water Permit Regulatory Requirements (April 2002)
- Certified by State of Tennessee for Fundamentals of Erosion Prevention and Sediment Control (June 2001)
- Certified by US EPA for Hazardous Waste Site Investigations – Planning, Implementation, and Assessment (October 2000)
- Certified by US EPA for Chemistry for Environmental Professionals – Applied (August 2000)
- Certified by US EPA for Chemistry for Environmental Professionals – Fundamentals (August 2000)
- Certified by Southern Environmental Enforcement Network for Basic Environmental Crime Investigations (August 2000)
- Certified by US EPA for Hazard Ranking System (June 1999)
- Certified by US EPA for Hazardous Waste Site Sampling (March 1999)
- Certified by University of Tennessee Environmental, Health, and Safety

Extension Services for 40-Hour Course for Hazardous Waste Operations and Emergency Operation standards (January 1999)

- Certified by University of Tennessee Center for Waste Management Worker Training for 16-Hour DOT Hazardous Waste Regulations Training (November 1998)

COMMUNITY ACTIVITIES

Appointed by the Mayor of the City of Lakeland, TN to serve on the Municipal Planning Commission in April 2000. Served as Chairman and Vice-Chairman of the Commission.

PROFESSIONAL ACCREDITATIONS/LICENSES

Licensed by the Tennessee Department of Commerce and Insurance Geology Section as a Professional Geologist (Expires February 2014)

Graduate of the University of Tennessee/Tennessee Department of Human Resources Tennessee Government Management Institute (November 2008)

REFERENCES

Andy Ashford

Deputy Director

Memphis Public Works/ Solid Waste Management
Memphis, TN
(901) 576-6868

Joseph P. Fracchia, C.P.A

Partner

Vaco
Memphis, TN
(901) 333-2250

Debra G. Shults

Environmental Program Director

Tennessee Division of Radiological Health
Nashville, TN
(615) 532-0364

City of Memphis



A C WHARTON, JR.
MAYOR

TENNESSEE

April 3, 2012

The Honorable Harold Collins, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Collins:

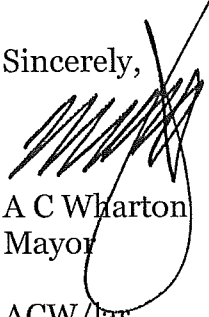
Subject to Council approval, it is my recommendation that:

Roosevelt Allen

be reappointed to the Shelby County Municipal Solid Waste Planning Region Board with a term expiring May 31, 2017.

I have attached biographical information.

Sincerely,



A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Roosevelt Allen Race BLACK M ☒ F ☐

E-Mail Address: ecowaste1@comcast.net Fax _____

Profession/Employer: ENVIRONMENTAL SPECIALIST/Retired

Business Address: _____ Zip: _____ Phone: _____

Education: B.S. Biology/chemistry; M.S. Botany (Ecology)

Name of Spouse: JO ANN Allen Number of Children: 1

Home Address: 8327 WALNUT TRAIL CV Phone: 901 757-9863

City: Cordova State: TN Zip: 38018-6762

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes ☒ or No ☐ If yes, how long? 12 years

Professional Organization/Associations:

ALLIANCE OF HAZARDOUS MATERIALS PROFESSIONAL
NATIONAL REGISTRY OF ENVIRONMENTAL PROFESSIONALS
MEDICAL LABORATORY TECHNOLOGISTS (AMERICAN SOCIETY

Other Organizations/Association:

OF CLINICAL PATHOLOGISTS
- HOPE Church
- PI KAPPA BETA SIGMA FRATERNITY (INACTIVE)

Other Interests:

GARDENING
PHOTOGRAPHY
BIRD WATCHING

HIKING
READING

Signature Roosevelt Allen Date 2/16/2012

Roosevelt T. Allen
8327 Walnut Trail Cove
Cordova, TN 38018-6762
901-757-9863
Ecowaste1@comcast.net

Current Position

Part-time Environmental Consultant with Dyson Engineering & Technical Services, a minority-owned firm in Memphis, Tennessee.

Summary of work Experience

Roosevelt T. Allen is a Registered Environmental Manager (REM) and is a Master Level Certified Hazardous Materials Manager (CHMM). He has over 30 years of experience as manager of units responsible for environmental compliance and environmental management. He began his professional career as a research scientist at the Tennessee Valley Authority in Knoxville, Tennessee where he worked until 1995, holding several positions in environmental management, including Coordinator of Environmental Matters from 1980 to 1989. From 1988 to 1994, he was Manager, Regional Waste Management Department with responsibility for assisting communities with solid and hazardous waste management issues and using TVA resources to solve local management problems. Mr. Allen was founder of TVA's Center for Rural Waste Management and was Project Manager for TVA's Refuse Derived Fuel Project, a demonstration to convert residential and commercial solid waste to a fuel suitable for burning in TVA's coal-fired plants.

Other noteworthy work experiences include:

- **Vice President, Business Development:** One of the founding partners of a small waste management and consulting company, **Waste Resources Systems, Inc**, Knoxville, Tennessee where he served as Vice President, Business Development from 1997 to-1998. Notable accomplishments include developing and managing waste reduction and recycling operations for the University of Tennessee at Knoxville and for the Knox County School system.
- **President:** One of the three founding Partners of a not-for-profit organization, **Partners for Environmental Solutions (PES)**, located in Nashville, Tennessee that financed and built a mobile solid waste management exhibit that operated from 1994 to 2003. The Exhibit visited over half of Tennessee counties and 6 states. The unit was sold to the State of Iowa in 2004.
- **Area Environmental Compliance Coordinator** from August 1998 to March 2009: United States Postal Service, Southeast Area Office, Memphis, Tennessee: Responsible for implementing USPS environmental compliance and energy management policies at 3800 facilities in 5 states. Presented the Presidential Award for Leadership in Federal Energy Management in 2001 by President George W. Bush. Served on USPS national team responsible for detecting and decontaminating Postal Service facilities contaminated by the Anthrax.

- **Medical Laboratory Specialist** with the United Air Force from 1969-1973. Served as Infection Control Officer at Williams Air Force Base in Chandler, Arizona and Chief Medical Microbiologist at Mesa Lutheran Hospital, Mesa, Arizona on weekends.

Education & Training

Master of Science, Botany (Plant physiology with minor in soil science), University of Tennessee, Knoxville, Tennessee, 1973

Bachelor of Science, Biology (Minor, Chemistry) Knoxville College, 1967, Knoxville, Tennessee

Medical Technologist, United States Air Force School of Medical Technology, Andrews Air Force Base, Maryland. 1971 MT (ASCP) registration obtained in 1972

Completed course work for PH.D in Ecology, but did not complete dissertation, University of Tennessee, Knoxville, Tennessee, 1979

Completed 29 quarter hours for Master of Public Health degree in Environmental and Occupational Health, University of Tennessee, 1987

Attended Executive Management and technical training Programs at University of California at Los Angeles, University of California at Berkeley, the University of Tennessee, and Georgia Tech.

Special Honors, Awards and Other Professional Recognitions

Tennessee Solid Waste Advisory Committee, appointed by Governor McWherter.

Federal Energy Management Award, 2003

Southeast Recycling Conference Hall of Fame, March 3, 1997

The State of Tennessee Forestry Commission, appointed by Governor Sundquist July 1999 for a 5 year term: Vice Chairman of Commission, 2003-2004

Memphis/Shelby County Solid Waste Management Board

Knox County Metropolitan Planning Commission, appointed by mayor in 1998 for a 5-year term.

Tennessee Conservation League, member of Board 1997-1998

Clean Tennessee Board of Directors, appointed by Governor in 1994

Riseling, Lois

From: Ashford, Andy
Sent: Wednesday, March 21, 2012 9:31 AM
To: Riseling, Lois
Subject: RE: Attendance Records for Municipal Solid Waste Planning Board
Attachments: Attendance Records.doc

Lois, see attached form. As you will see the Solid Waste Board only met once in the subject period and Dwan and Roosevelt were unable to attend that particular meeting. However, I should point out that the Solid Waste Planning Board does not meet on a regular scheduled basis and only convenes when there are specific matters to address (i.e. landfill applications, 5 year updates to TDEC, etc). During the period of 1/1/10 – 12/31/11 there was little activity in the county requiring board attention (hearings or meetings), therefore the board only had one scheduled meeting, March 24 2010. While there was no need for other formal meetings, there was routine business which was accomplished by mail or email, directed by the board secretary, during the two year period and Dwan and Roosevelt were involved in those activities. Unlike this year there is considerable activity which will require two public hearings, and two or more board meetings due to landfill related matters.

Andy

From: Riseling, Lois
Sent: Tuesday, March 20, 2012 4:19 PM
To: Ashford, Andy
Subject: Attendance Records for Municipal Solid Waste Planning Board

Mr. Ashford,

I need the attendance records for the reappointments.

Lois Riseling
Administrative Assistant
to Mayor A C Wharton, Jr.
(901) 576-6028

Attendance Records

Municipal Board/Commission

From 1/1/10 to 12/31/11 Total No. of Meetings 1.

Member	Present	Absent
Roosevelt Allen	0	1
Dwan Gilliom	0	1

City of Memphis



A C WHARTON, JR.
MAYOR

TENNESSEE

April 3, 2012

The Honorable Harold Collins, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

Dwan Gilliom

be reappointed to the Shelby County Municipal Solid Waste Planning Region Board with a term expiring May 31, 2017.

I have attached biographical information.

Sincerely,

A C Wharton
Mayor

ACW/lar

c: Council Members

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

Shelby County Municipal Solid Waste Planning Board
BOARD/COMMISSION

Name: Dwan L. Gilliom Date of Birth: January 2, 1964

Business Address: 125 North Main Street Phone: 901-576-7109

E-Mail Address: dwan.gilliom@memphistn.gov

Profession/Employer: Director of Public Works, City of Memphis

Education: BS/Business Administration and MS/Operations Management

Name of Spouse: Anitra Morgan-Gilliom

Children: 11 year-old son Myles and 15 year-old stepdaughter Taylor

Home Address: 201 Dubois Drive Phone: 901-785-4009


City: Memphis State: TN Zip: 38109

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes XXX or No If yes, how long? 10 years

Professional Organization/Associations: Tennessee Chapter of American Public Works Association (TCAPWA) and the Solid Waste Association of North America (SWANA)

Other Organizations/Association: Kappa Alpha Psi Fraternity Inc.

Other Interests: Golf/Traveling

Signature  Date 3/23/12

DWAN L. GILLIOM
Email: dwane.gilliom@live.com

201 DuBois Drive
Memphis, Tennessee 38109

(901)576-7108
cell: (901)508-0094

OBJECTIVE

To continue serving as the Public Works Director for the City of Memphis, and to provide strong leadership to one of the largest workforces within City government which is very complex based the diverse responsibilities of each of the various departments that make of the division.

QUALIFICATIONS

Background includes experience in a combination of operations management to include (1) Directing personnel and logistics, (2) Budget preparation and financial planning, (3) Knowledge of State and Federal Laws, City Codes and Ordinances that regulate Public Works operations (4) Knowledge of current Human Resources and Personnel Policies and Labor Laws

EDUCATION

Masters Degree in Operations Management (H/R Certification), University of Arkansas, Fayetteville, AR, May 04
Bachelors Degree in Business Management (Cum Laude), LeMoyne College, Memphis, TN, May 99

PROFESSIONAL EXPERIENCE

Director - Division of Public Works
December 07 – Present

City of Memphis
Memphis, TN

Plans, organizes, directs and manages the Division of Public Works which encompasses four major departments that are responsible for the operation and maintenance of City infrastructure to include streets, sanitary sewers, storm drains, bridges and flood control. In addition, the Division is responsible for the collection and disposal of municipal solid waste and the transport and treatment of both domestic and industrial wastewater for the metropolitan area in accordance with State and Federal Laws. Duties include preparing and monitoring the Division's annual operating budget that exceeds \$220,000,000 while providing leadership for more 1200 employees, with safety at the core of all operations.

- Ensure Division compliance with all applicable codes, laws, regulations, standards, policies and procedures
- Develop standards that addresses the quality of the environment and promotes public health and safety
- Attend various meetings and makes presentations as needed
- Serve on boards, commissions and committees
- Maintain a comprehensive, current knowledge of applicable laws/regulations
- Provide senior leadership to a team of Administrators and Deputy Directors
- Prepare and administers department budget
- Develop performance measures, goals and objectives for the Division
- Approve and monitors capital improvement expenses
- Develop Division policies and monitor compliance of City policies and procedures
- Monitor administrative hearings and investigations and approve disciplinary action
- Foster harmonious relationship with various Labor Unions
- Develop and implements long-term plans, goals and objectives
- Direct the development of and monitors performance against the annual department budget
- Approve decisions on compensation and other rewards to recognize performance
- Brief City Council, Mayor and Chief Administrative Officer on Division issues
- Assist in the preparation of new City ordinances and the revision of existing ordinances.

Deputy Director - Solid Waste Management Department
February 04 – November 07

Division of Public Works
Memphis, TN

Planned, organized, and managed the day-to-day operations for Solid Waste Management Department which consisted of three major service centers that are responsible for the collection and disposal of all solid waste within the City in

DWAN L. GILLIOM

Experience Continued:

accordance with State and Federal Laws. In an ongoing effort to reduce the amount of solid waste being disposed in Memphis area landfills, the Solid Waste Management Department has developed and implemented a variety of recycling programs and initiatives, to include curbside recycling, yard waste composting, household appliance recycling and drop-off centers. Duties included monitoring the Departments operating budget which exceed of \$50,000,000 annually, while providing leadership for more 700 employees within the Department, with safety being the core of all operations.

- Acted on the Public Works Directors behalf by assignment or delegation in the Director's absence;
- Established, managed, and monitored fiscal management controls for the Department
- Developed equipment needs and specifications for the Department
- Reviewed various operations and formulates proposals for contract services
- Ensured the development standard operating procedures, and training guides for all significant activities.
- Prepared comprehensive reports of activities and costs;
- Reviewed proposed state legislation to determine impact on City operations
- Monitored inventory of department materials and supplies
- Ensured the effective utilization of labor resources
- Analyzed costs and production data to increase efficiency
- Represented the City in negotiations with local Labor Unions

Administrator - Mayor's Citizen Service Center
February 02 - February 04

Division of Public Services
Memphis, TN

Planned, organized and managed the day-to-day operations of the Mayor's Citizen Service Center which is serves as a one-stop call and information center that is responsible linking comments, concerns, and complaints from citizens with the appropriate department within the City government for satisfactory resolutions. Duties included serving as a liaison between the City's Administration and various community and civic organizations.

- Collaborated and coordinated City resources to resolve various service
- Researched and responded to questions or problems raised citizens
- Planned and hosted a monthly TV show
- Organized regular neighborhood and community organization meetings
- Organized regular clean-up campaigns across the City
- Organized community tours and neighborhood surveys
- Successful in improving customer service
- Successfully in streamlining the complaint resolution processes

Criminal Investigator - Bureau of Alcohol Tobacco and Firearms
August 99 - February 02

Atlanta Field Office
Atlanta, GA

Enforced federal laws and regulations related to firearms, explosives, arson and alcohol and tobacco diversion, while investigating organizations and/or individuals involved with illegal trafficking, illegal possession and criminal use of firearms; illegal manufacturing and distributing of alcohol; illicit non-paid tax on cigarettes and/ or alcohol. The Bureau ATF is responsible for the interdiction of illegal firearms and illegal explosives. *Special Assignment included an Augmented United States Air Marshal's position for four months following the September 11th Attack.*

- Participated in and lead firearms trafficking
- Participated in bombing and arson investigations
- Handled confidential informants
- Worked as an undercover operative
- Obtained and executed federal search warrants
- Collected evidenced and maintained chain of custody
- Participated in and conducted surveillance operations
- Conducted interviews of suspects and witnesses
- Participated and the apprehension and arrests felony suspects
- Assisted federal prosecutors in preparing cases for trial
- Escorted high risk prisoners
- Testified in Federal Court and before Grand Jury

DWAN L. GILLIOM

Experience Continued:

Police Officer/Investigator - Memphis Police Department
July 85 - August 99

Division of Police Services
Memphis, TN

Charged with the authority to protect and life and property, prevent and reduce crime through the enforcement of federal, state and local laws. Duties included investigating criminal activity aimed at apprehending and prosecuting those suspected of violating the law within the jurisdiction of the Memphis Police Department. *Obtained the rank of Sergeant and was assigned to various units within the Department to include the Traffic Division, the Specialized Patrol - Narcotics Unit, Tactical Apprehension and Containment Team (T.A.C.T. Squad), as well as the United States Attorney's Violent Crimes Tasks Force/Operation Cease Fire.*

- Participated dignitary protection and security details
- Participated in barricades and hostage situations
- Participated in high risk entries and arrests
- Participated in narcotics and other felony investigations
- Handled confidential informants
- Worked as an undercover officer
- Obtained and executed state search warrants
- Collected evidenced and maintained chain of custody
- Participated in and conducted surveillance operations
- Conducted interviews of suspects and witnesses
- Participated in the apprehension and arrests felony suspects
- Assisted federal and prosecutors in preparing cases for trial
- Escorted high risk prisoners
- Testified in federal and state courts and before grand juries

MILITARY

Specialist Fourth Class/E-4
May 82 - May 85

Active Duty Enlistment
United States Army

PROFESSIONAL TRAINING

Graduate of Leadership Memphis, 2011 Executive Session
Graduate of the Department of Treasury Criminal Investigator School, Federal Law Enforcement Training Center
Graduate of the Alcohol Tobacco and Firearms, New Agent Training School, Federal Law Enforcement Training Center
Graduate of the Department of Transportation US Air Marshal School
Graduate of the Memphis Police Department Training Academy

ACTIVITIES

Member of Tennessee Chapter of American Public Works Association
Member of Solid Waste Association of North America
Member of the Memphis Police Department Reserve Unit (Reserve Police Officer)
Member of Golden Key National Honor Society
Member of Kappa Alpha Psi Fraternity, Inc. Society

REFERENCES PROVIDED ON REQUEST



A C WHARTON, JR.
MAYOR

February 21, 2012

The Honorable Harold Collins, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

Michael R. Frick

be reappointed to the Memphis and Shelby County Community Redevelopment Agency with a term expiring August 31, 2012.

I have attached biographical information.

Sincerely,

A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Community Redevelopment Agency

BOARD/COMMISSION

Name: Michael R. Frick Race Caucasian M ☒ F ☐

E-Mail Address: michael.frick@baml.com Fax 804.264.5765

Profession/Employer: Bank of America

Business Address: 6060 Poplar AV, Suite 101 Zip 381119 Phone: 901.922.6062

Education: Rhodes College, BA

Name of Spouse: Elise Leffler Frick Number of Children: N/A

Home Address: 1597 Carr AV Phone: 901.276.5527

City: Memphis State: TN Zip: 38104

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes ☒ or No ☐ If yes, how long? 31 years

Professional Organization/Associations:

Economic Club of Memphis, member (1987-present)

Other Organizations/Association:

Memphis Medical District Advisory Board (2002- present)

Community L.I.F.T. Board Member (2010- present)

Other Interests:

Central Gardens Association board member (1997-2004) and president (2001-2002)

Committee of 100 (St. Jude Classic sales committee) 1994-1999; Ace Club

Second Presbyterian Church, member (1986-present)

Signature [Signature] Date 02/03/2012

Shawn Thomas

890 Summer Shade Ln
Memphis, TN 38116

901.230.5075

shawnt@thomasmgmtgrp.com

New Business Development – Professional Development – Sales & Marketing – Strategic Planning

An extensive 25+ years experience in sales and marketing in several industries including banking. Financial responsibilities in excess of \$63,000,000. Led teams as large as 22, with multiple responsibilities, that included increasing sales, increasing customer retention, and continuously improving customer service standards. Sales teams always grew their portfolio, and always met or exceeded expectations. Exceptional human resource skills that included hiring and developing all personnel, developing great business leaders with superb management and leadership skills, preparing all associates to excel in current positions, and prepared them to be hired in greater capacities within the organization, or away from the organization. All teams that I led were always in the top percentile of the organization I served.

Professional Skills

- Growing market share through a well-defined sales plan
- Customer service and retention
- Exceeding customer needs and expectations
- Building loyal and long-term business to business relationships
- Managing operations efficiently
- Developing and supporting high performance teams

PROFESSIONAL EXPERIENCE

Tri-State Bank of Memphis

2011 - Present

Senior Vice President

Lending and Business Development

Responsible for all lending aspects of the bank including consumer, commercial and church lending. Responsibilities include loan origination, loan underwriting, loan management, and relationship management and building. Responsible for managing all phases of the local retail bank, including growing core deposits and consumer lending. Also responsible for leading a retail team that consists of 4 branches and 16 associates. Providing the team with weekly coaching and leadership that enables them to lead their staffs to success.

LeMoyne-Owen College, Memphis, Tn

Fall 2010 – Spring 2011

Adjunct Professor

Working as a part-time professor in the Business Department, teaching Finance courses. Courses being taught are Money & Banking, Investments, Portfolio Management, and Case Studies in Finance. I am also working with the Business Department in doing a feasibility study of having a student/faculty run credit union on the campus of LeMoyne-Owen College.

Thomas Management Group, Memphis, TN

2008 - 2011

President/CEO

A professional organization that provides financing and consulting for small businesses. The financial arm of the business has 3 major components. (1) Church Lending – Provides lending for churches in amounts up to \$20,000,000. (2) Small Business/Commercial Lending – Provides financing for small-to-medium size businesses for commercial real estate related loans up to \$10,000,000. (3) Equipment Lease Plans – Provides lease financing options for equipment needs up to \$1,000,000. Consulting services include money management and financial literacy, sales &

marketing, public relations, staffing, and daily operational training. TMG also provides business team development workshops, as well as business diversity workshops.

M & F Bank, Memphis, TN

2006-2008

Regional Vice President

Responsible for managing all phases of the local retail bank, including small business lending. These duties included, but were not limited to leading and coaching all associates. Growing deposits and loans through a well-defined sales plan that focused on profiling and cross-selling. Managing and selling in a business-to-business environment. I managed four branches and 26 associates. I managed an asset base of \$63MM in loans and \$32MM in deposits.

Achievements:

- Helped start a De Novo Bank in the Memphis market. Led the retail and small business divisions in the local market.
- From January '07 to December '07, the local bank grew loan outstandings from \$36MM to 63MM, and grew deposits from \$10MM to \$27MM.
- Developed new sales training for all associates that included profiling and cross-selling.
- Selected as the test market to transition the corporate culture to a more sales-oriented organization.
- Assisted in the development of the local small business lending program (that was non-existent prior), from the application stage to the approval/declination stage.

Regions Bank, Memphis, TN

2002– 2006

Vice President/Branch Manager

Responsible for managing overall branch operations and providing leadership to a team of 8-12 staff members. Growing the banks market share through retail/consumer sales and the small business portfolio by business-to-business selling. Responsible for associate development in all areas that included deposit and loan product selling, and lending training that included consumer loan underwriting. Was also the market business banking champion/specialist, where I had the responsibility of training branch managers how to sell business loans and to do their own preliminary underwriting. I developed all of the material that I used for this training.

Achievements:

- Grew loan outstandings by 31% in 2005 (best branch manager production in the Memphis market). #1 Branch Manager in the market out of over 60 branch managers.
- Ranked in the Top 5 in three out of four measurement categories in the Memphis market (2004 - 2006). There were over 60 branch managers in the market.
- Achieved Chairman's Club status based on overall corporate ranking (Top 15% nationwide 2005 & 2006).
- Ranked in the Top 3 in 2002- 2003.

EDUCATION

Bachelor of Arts

Tougaloo College, Jackson, MS

Banking Industry Training

Managing the Sales Process, Prospecting for Bankers, Growing Deposits, Management Basics for Managers, Business Banking Sales, Profiling and Cross-Selling, Branch Goal Setting, Identifying Customer Needs, Behavioral Coaching, Improving Customer Service Standards, and

Consumer Loan Underwriting – All training provided by MZ Bierley, Inc. I also attended the Consumer Banking Academy – A Fairmont Training school.

**MEMPHIS & SHELBY COUNTY COMMUNITY REDEVELOPMENT
AGENCY**

7 Member Board

(3) City & (3) County (1) Joint

Daniels, Deborah (City)	F/B	08-31-08	4yr. Term
Dobbins, Alandas (City)	F/B	08-31-09	4yr. Term
Frick, Mike (City)	M/W	08-31-08	4yr. Term
Langston, Ann W. (Joint Appointment)		08-31-12	4yr. Term

Attendance Records

Memphis and Shelby County Community Redevelopment Agency

Board/Commission

From 1/1/10 to 12/31/11 Total No. of Meetings 13 .

Member	Present	Absent
Deborah Daniels	11	2
Mike Frick	9	4



Memphis City Council Summary Sheet

Resolution appropriating Construction Funds for
ST03140
Fairley Road Drainage Improvements.

- This project provides for drainage infrastructure as phase 1 of a street improvement project for Fairley Road.
- Phase 2 will follow next fall as the roadway is reconstructed.
- This project involves a new construction contract.
- The project funds were originated by the City Council of the City of Memphis.

RESOLUTION

WHEREAS, the Council of the City of Memphis approved Drainage-ST, project number ST03006, as part of the Public Works Fiscal Year 2012 Capital Improvement Budget; and

WHEREAS, bids were taken on February 17, 2012 for storm drainage improvements of Fairley Road with the lowest complying bid of five bids being \$387,225.65 submitted by Ferrell Paving; and

WHEREAS, it is necessary to amend the Fiscal Year 2012 Capital Improvement Budget by transferring an allocation of \$425,949.00 funded by G.O. Bonds – General (Storm Water) from Drainage-ST, project number ST03006, to Fairley Drainage Improvements, project number ST03140 for storm drainage improvements of Fairley Road; and

WHEREAS, it is necessary to appropriate \$425,949.00 funded by G.O. Bonds – General (Storm Water) in Fairley Drainage Improvements, project number ST03140 as follows:

Contract Amount	\$ 387,226.00
Project Contingencies	<u>\$ 38,723.00</u>
Total	\$ 425,949.00

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2012 Capital Improvement Budget be and is hereby amended by transferring an allocation of \$425,949.00 funded by G.O. Bonds – General (Storm Water) from Drainage-ST, project number ST03006, to Fairley Drainage Improvements, project number ST03140 for storm drainage improvements of Fairley Road.

BE IT FURTHER RESOLVED, that there be and is hereby appropriated the sum of \$425,949.00 funded by G.O. Bonds - General (Storm Water) chargeable to the Fiscal Year 2012 Capital Improvement Budget and credited as follows:

Project Title	Fairley Drainage Improvements
Project Number	ST03140
Amount	\$425,949.00



**Memphis City Council
Summary Sheet
Jack Carley Sewer Repair #2 – Rebid 2**

1. This project is to repair existing damaged sanitary sewer pipe at the intersection of Jack Carley Causeway and Riverside Drive.
2. This item is being submitted by Public Works (Environmental Engineering)
3. This item does not change an existing ordinance or resolution.
4. This item does require a new contract.
5. This item requires an expenditure of funds.

RESOLUTION

WHEREAS, the Council of the City of Memphis approved Rehab Existing Sewers, project number SW02001 as part of the Public Works Fiscal Year 2012 Capital Improvement Budget; and

WHEREAS, bids were taken on February 17, 2012 to repair existing damaged sanitary sewer pipe at the intersection of Jack Carley Causeway and Riverside Drive with the lowest complying bid of two bids being \$919,923.00 submitted by Acuff Enterprises; and

WHEREAS, it is necessary to transfer an allocation of \$1,011,915.00 funded by Sewer Revenue Bonds from Rehab Existing Sewers, project number SW02001 to Jack Carley Sewer Repair #2, project number SW02086 to repair existing damage sanitary sewer pipe at the intersection of Jack Carley Causeway and Riverside Drive; and

WHEREAS, it is necessary to appropriate \$1,011,915.00 funded by Sewer Revenue Bonds in Jack Carley Sewer Repair #2, project number SW02086 as follows:

Contract Amount	\$ 919,923.00
Project Contingencies	<u>91,992.00</u>
Total	\$1,011,915.00

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Memphis that the Fiscal Year 2012 Capital Improvement Budget be and is hereby amended by transferring an allocation of \$1,011,915.00 funded by Sewer Revenue Bonds from Rehab Existing Sewers, project number SW02001 to Jack Carley Sewer Repair #2, project number SW02086 to repair existing damage sanitary sewer pipe at the intersection of Jack Carley Causeway and Riverside Drive.

BE IT FURTHER RESOLVED, that there be and is hereby appropriated the sum of \$1,011,915.00 funded by Sewer Revenue Bonds chargeable to the Fiscal Year 2012 Capital Improvement Budget and credited as follows:

Project Title:	Jack Carley Sewer Repair #2
Project Number	SW02086
Amount:	\$1,011,915.00



**Memphis City Council
Summary Sheet
Marble Bayou Pump Station Outlet Protection
– Rebid**

1. This project is to stabilize the harbor bank where water is discharged from the Marble Bayou Pumping Station.
2. This item is being submitted by Public Works (Environmental Engineering)
3. This item does not change an existing ordinance or resolution.
4. This item does require a new contract.
5. This item requires an expenditure of funds.

RESOLUTION

WHEREAS, the Council of the City of Memphis approved Flood Control-ST, project number ST03059, as part of the Public Works Fiscal Year 2012 Capital Improvement Budget; and

WHEREAS, bids were taken on March 2, 2012 to stabilize the harbor bank where water is discharged from the Marble Bayou Pumping Station with the lowest complying bid of two bids being \$214,838.00 submitted by Chris-Hill Construction Co., LLC; and

WHEREAS, it is necessary to amend the Fiscal Year 2012 Capital Improvement Budget by transferring an allocation of \$236,322.00 funded by G.O. Bonds – General (Storm Water) from Flood Control-ST, project number ST03059, to Marble Pump Station Outlet, project number ST03139 to stabilize the harbor bank where water is discharged from the Marble Bayou Pumping Station; and

WHEREAS, it is necessary to appropriate 236,322.00 funded by G.O. Bonds – General (Storm Water) in Marble Pump Station Outlet, project number ST03139 as follows:

Contract Amount	\$ 214,838.00
Project Contingencies	\$ 21,484.00
Total	\$ 236,322.00

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2012 Capital Improvement Budget be and is hereby amended by transferring an allocation of \$236,322.00 funded by G.O. Bonds – General (Storm Water) from Flood Control-ST, project number ST03059, to Marble Pump Station Outlet, project number ST03139 to stabilize the harbor bank where water is discharged from the Marble Bayou Pumping Station.

BE IT FURTHER RESOLVED, that there be and is hereby appropriated the sum of \$236,322.00 funded by G.O. Bonds - General (Storm Water) chargeable to the Fiscal Year 2012 Capital Improvement Budget and credited as follows:

Project Title	Marble Pump Station Outlet
Project Number	ST03139
Amount	\$236,322.00



Memphis City Council Summary Sheet

Resolution for SW04009 dewatering building roof repairs at the Stiles Wastewater Treatment Facility.

1. This is for approval of a construction project with Thermal Corrosion Solutions to repair the preexisting roof of the dewatering building at the Stiles Wastewater Treatment Facility.
2. This is at the request of the Public Works Division.
3. No changes will be required to an existing ordinance or resolution.
4. This will involve the approval of a new contract with lowest/only bidder, Thermal Corrosion Solutions.
5. This will require the expenditure of funds from CIP budget, SW04009, award number 11006.

RESOLUTION

WHEREAS, the Council of the City of Memphis approved Stiles Plant Modification, project number SW04009 as part of the Public Works Fiscal Year 2012 Capital Improvement Budget; and

WHEREAS, bids were taken on February 3, 2012 to repair the roof of the dewatering building at the Stiles Wastewater Treatment Facility with the lowest complying bid of one bid being \$149,500.00 submitted by Thermal Corrosion Solutions; and

WHEREAS, it is necessary to appropriate \$164,450.00 funded by Sewer Revenue Bonds in Stiles Plant Modification as follows:

Contract Amount	\$ 149,500.00
Project Contingencies	<u>\$ 14,950.00</u>
Total	\$ 164,450.00

NOW, THEREFORE BE IT RESOLVED, By the Council of the City of Memphis that there be and is hereby appropriated the sum of \$164,450.00 funded by Sewer Revenue Bonds chargeable to the Fiscal Year 2012 Capital Improvement Budget and credited as follows:

Project Title:	Stiles Plant Modification
Project Number	SW04009
Amount:	\$164,450.00



Memphis City Council Summary Sheet

Resolution for Wolf River Greenway, project number PK07012:

- This item is a Resolution seeking Council approval to complete plans and specifications for the Wolf River Greenway – the Phase between McLean Ave. and Hollywood Street, CIP Project Number PK07012, at an estimated construction cost of \$979,000.00, funded by G.O. Bonds General.
- The initiating party is the Division of Park Services.
- This Resolution does not change an existing Ordinance or Resolution.
- This Resolution does not require a new contract or an amendment to an existing contract.
- This Resolution does require an expenditure of funds.

RESOLUTION

WHEREAS, the Council of the City of Memphis did include Greenway Improvements, CIP Project Number PK07012, as part of the Fiscal Year 2012 Capital Improvements Budget; and

WHEREAS, the Administration proposes to construct the Wolf River Greenway – the phase located between McLean Ave. and Hollywood Street, at an estimated construction cost of \$979,000.00; and

WHEREAS, the Administration is required to present a schematic design to the appropriate Council Committee and obtain Council approval prior to continuation of the project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that Wolf River Greenway – the phase located between McLean Ave. and Hollywood Street, CIP Project Number PK07012, is hereby approved for completion of plans and specifications at an estimated construction cost of \$979,000.00.

Project Title: Wolf River Greenway
Project Number: PK07012

**RESOLUTION TO EVALUATE
ECONOMIC DEVELOPMENT
USING MEMPHIS TAX DOLLARS**

WHEREAS, city taxpayers finance incentives to recruit businesses to, or retain them in, Memphis through Payments- in- Lieu of-Taxes (PILOTS) and improvements to infrastructure; and

WHEREAS, the need to recruit jobs to Memphis has never been more important; and

WHEREAS, the ability of city taxpayers to afford financial incentives to businesses is significantly challenged; and

WHEREAS, a committee should be formed to thoroughly study (1) the necessity of the extent of financial incentives provided to businesses, (2) the effectiveness of these incentives, in terms of local jobs and tax collections, and (3) the possibility of improvements to the incentives; and

WHEREAS, the committee should be comprised of two City Council members, the Mayor or his representative, the executive director and one board member of EDGE, a representative from the Greater Memphis Chamber, and one at-large member.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEMPHIS that there is established the above committee, and the Council chair shall appoint the two Council members, the representative from the Greater Memphis Chamber, and the at-large member.

Jim Strickland
Memphis City Council



MEMPHIS CITY COUNCIL

To: Members, Memphis City Council; Allan Wade

From: Lee Harris

Re: Motion to Suspend the Rules

Date: March 10, 2012

Statement in Support

Suspension of the rules is a deviation from the normal rules of council procedure. It should occur in unusual circumstance and rarely. The rules of council procedure should normally be followed. If the Council entertains motions to suspend the rules regularly, then the underlying rule should be changed. I propose changing our council rules to require a super-majority vote in order to suspend the council rules. Council members would still have opportunity to suspend the rules as needed, in unusual circumstances, but would have to marshal broad member support. This change would bring the Council in line with other councils, including Nashville, Dallas, Cincinnati, Omaha, Tempe, Minneapolis, which all have a supermajority voting requirements. In fact, some of these cities, like Nashville and Tempe, have even more stringent limits on council members ability to suspend the rules. For instance, a motion in Tempe, takes a 2/3rd vote of its members and previous notice. If no previous notice is made to members, an on-the-spot motion to suspend the rules could only occur with unanimous consent. In Nashville, any two members (out of the 40 on their council) voting against suspension of the rules and the motion to suspend fails.

Proposed Rule

30. Any Council Member may move to suspend the rules. The motion to suspend the rules is not debatable, nor is it amendable. The rules shall not be suspended except by a vote of two-thirds (2/3) of the members in favor of the motion.

City Council Resolution

WHEREAS, from time to time it becomes necessary to amend the Council Rules of Procedure in the interest of time and efficiency and it is proper that such amendments be officially approved by the legislative body; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that Council Rules of Procedure, as presently adopted, be and the same are hereby amended as follows:

C. PROCEEDINGS IN COUNCIL MEETINGS

30. Any Council Member may move to suspend the rules. The motion to suspend the rules is not debatable, nor is it amendable. The rules shall not be suspended except by a vote of two-thirds (2/3) of the members in favor of the motion.

Adopted: April 17, 2012

Lee Harris, Councilman